

**BROOKFIELD BOARD OF EDUCATION**  
**Brookfield Public Schools**  
**REGULAR MEETING - WEDNESDAY, OCTOBER 2, 2013**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER, BROOKFIELD, CT**  
**7:00 p.m.**  
**MINUTES**

Chairman Ray DiStephan called the meeting to order at 7:03 p.m.

The Pledge of Allegiance was recited

**Present:** Ray DiStephan, Susan Queenan, Victor Katz, Jane Miller, Scott McCarthy and Paul Checco

Harry Shaker arrived at 7:37 pm

**Also Present:** Superintendent Anthony Bivona, Assistant Superintendent Dr. Genie Slone, Director of Special Services Charlie Manos, Director of Finance Business and Technology Operations Art Colley, BHS Principal Joe Palumbo, WMS Principal Deane Renda, HHES Principal Mary Rose Dymond, CES Principal Dr. Krys Salon and members of the staff and public.

**PUBLIC COMMENT**- none

**STUDENT REPRESENTATIVE**- none

**WRITTEN CORRESPONDENCE**- none

**APPROVAL OF BOARD MINUTES**

J. Miller moved, P. Checco second, and the Board voted 6-0 to approve the minutes listed below as recommended:

Regular Meeting- 9/18/13

R. DiStephan, J. Miller, S. Queenan, P. Checco, S. McCarthy and V. Katz, voted aye.

**SUPERINTENDENT'S UPDATE**

Mr. Bivona said we are in the beginning phases of budget planning. He also said that Brookfield High School was a Michael's Cup Recipient, Class MM which is an award given for good sportsmanship. Superintendent Bivona gave an update on the mold at HHES. Testing will be done by Dr. Granville and communication has been ongoing with parents and faculty.

**COMMITTEE REPORTS**

**CAPE- 9/17/13-** Mr. Katz said the subcommittee discussed the Spanish program at CES, Stepping Stones, and the request from Susan Queenan to have a conversation about tracking at WMS. The Board had discussion

Dr. Slone and Mr. Colley gave a brief report on a World Language vendor who was at Whisconier.

**Policy- 9/18/13-** Mrs. Miller said the subcommittee discussed several policies coming before the Board for a first reading.

J. Miller moved, V. Katz seconded, and the Board voted 7-0 to amend the agenda to move up item 13B, College Admissions Process, to this portion of the meeting.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

### **COLLEGE ADMISSIONS PROCESS**

The Board entered into discussion regarding the college admissions process at Brookfield High School as recommended by Superintendent Anthony J. Bivona. BHS Principal Joe Palumbo and BHS Guidance Counselor Gina Vanak gave a power point presentation.

### **CONSENT AGENDA**

J. Miller moved, V. Katz second, and the Board voted 7-0 to approve the items on the consent agenda as recommended.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

### **NEW BUSINESS**

#### **2014-2015 BUDGET CALENDAR**

The Board received the 2014-2015 budget calendar as recommended by Superintendent Anthony J. Bivona and Director of Finance, Technology and Operations Art Colley.

### **POLICIES**

J. Miller moved, P. Checco seconded, and the Board voted 7-0 to approve Policy#5191.111, Bullying, for a first reading as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz voted aye.

J. Miller moved, S. Queenan seconded, and the Board voted 7-0 to approve Policy#4148.1, Employee Safety, Brookfield School Security Advisory Council for a first reading as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

J. Miller moved, S. Queenan seconded, and the Board voted 7-0 to approve new Policy#3516, Safety, Safe and Secure School Facilities, Equipment, and Grounds, for a first reading as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

J. Miller moved, S. Queenan seconded, and the Board voted 7-0 to approve new Policy#3517, Security of Buildings and Grounds, for a first reading as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

J. Miller moved, S. Queenan seconded, and the Board voted 7-0 to approve the elimination of Policy#4118.51/4218.51 Email Protocol, as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

J. Miller moved, S. Queenan seconded, and the Board voted 7-0 to approve Bylaw#9120, Committees, for a first reading as recommended by the Policy subcommittee.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

### **MINIMUM BUDGET REQUIREMENT (MBR)**

The Board entered into discussion regarding the Minimum Budget Requirement (MBR). Mr. Colley showed a power point which explained how the MBR is calculated.

### **OLD BUSINESS**

#### **SUPERINTENDENT GOALS**

J. Miller moved, S. Queenan second, and the Board voted 7-0 to approve the final version of the Superintendent's goals as recommended by Superintendent Anthony J. Bivona.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

### **ADJOURNMENT**

There being no further business to conduct, V. Katz moved, S. McCarthy second, and the Board voted 7-0 to adjourn its regular meeting at 9:14 pm.

R. DiStephan, J. Miller, S. Queenan, H. Shaker, P. Checco, S. McCarthy and V. Katz, voted aye.

Respectfully Submitted,

Lisa Morelli, Board Clerk

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Susan Queenan, Secretary  
Brookfield Board of Education