

**CAPE Committee Minutes  
May 17, 2016  
TSO Curriculum Room**

**Present      Bob Belden, Harry Shaker, Colette Sturm - BOE  
Maureen Ruby - TSO, Assistant Superintendent  
Marc Balanda - BHS Principal  
Deane Renda - WMS Principal  
David Pepsoski - WMS Assistant Principal**

**The CAPE Committee meeting was called to order at 5:48 p.m.**

**Mr. Balanda presented on the current one-to-one technology program at BHS. He provided data regarding the current costs of the program, including leasing obligations through October 2017 (\$165,545.23), costs for repair of iPads for BHS classes for 2012-2015 (\$74,586.98), and data for "broken" devices since the current program was implemented with the graduating Class of 2015 through the current grade 9 class (444) and "stolen" devices for the same student groups (13).**

**Additionally, Mr. Balanda reported that the protective cases for the devices, at a cost of \$30 per device, totaled \$21,564.00 for the current school year.**

**Next, Mr. Balanda reported data from technology surveys conducted with students and faculty. A discussion regarding the number of students who brought their own devices, how devices were used in the classroom, and the appropriateness of a variety of platforms for educational use took place. Finally, Mr. Balanda presented information from two neighboring districts regarding their "Bring Your Own Device" (BYOD) policies (Westport and New Canaan). While the two districts are both DRG A many districts from the other CT DRGs have similar policies. Brookfield currently has a BYOD policy. Additionally, Brookfield leases iPads, for student use.**

**A motion was made by Colette Sturm to using Chrome Books for the upcoming freshman class for those students who choose not to bring their own device for school use. The motion was seconded by Bob Belden. The motion passed unanimously.**

**A second motion was made by Colette Sturm, to design revision of the current Board of Education BYOD/Technology policy with a goal of implementation for the 2017-18 school year. The motion was seconded by Bob Belden. The motion passed unanimously.**

**Mr. Balanda presented a proposal to the Committee to revision the current Grade 9 Health curriculum to integrate a Parent Forum in the fall (October). The Forum would provide pertinent information regarding alcohol and drug abuse and other topics pertinent to Grade 9 Health curriculum in a panel of experts format. This has been a model used in other school districts. Documents from both Milford and Trumbull were provided as examples. Attendance at the forum would be a course requirement, with those who could not attend having a requirement of a short research paper on the topics covered.**

**A motion was made by Colette Sturm to institute the Parent Forum as described by Mr. Balanda as a required component of the Grade 9 Health Curriculum; second by Bob Belden. The vote passed unanimously.**

**Dr. Ruby reported on the work of the K-12 Math Committee with regard to the five months of work the Committee engaged in to identify a mathematics program to serve as a curricular tool for use with the district K-8 mathematics curriculum. The Committee's final recommendation of McGraw Hill's My Math for grades K-5 and McGraw Hill's Glenco Math for grade 6-8 was presented to the CAPE Committee.**

After discussion and a review of materials, Colette Sturm made a motion to accept the recommendation of Dr. Ruby, on behalf of the K-12 Mathematics Committee, to adopt My Math K-5 and Glencoe Math 6-8. Bob Belden seconded the motion. The vote passed unanimously.

Dr. Ruby reported that the work of the K-12 Social Studies Committee is progressing and tentative times have been scheduled for summer work.

Mr. Renda, WMS Principal, joined by Dr. Pepsoski, Assistant Principal, presented the WMS proposed Schedule Plan for the 2016-17 school year. The WMS faculty and administration began their work on this schedule during school year 2015-16. The plan allows for student advisory, enrichment and intervention, as well as staff collaboration time (grade level, team, data, and professional learning meetings). Colette Sturm made a motion to approve the WMS Class Schedule for 2016-17 as proposed by Mr. Renda and Dr. Pepsoski. Mr. Shaker seconded it and the vote passed unanimously.

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Maureen Ruby, Ph.D.

Assistant Superintendent of Schools