



Brookfield Public Schools
BROOKFIELD HIGH SCHOOL

OFFICE OF THE PRINCIPAL

August 10, 2015

Dear Parents and Students,

As the beginning of the school year draws near, Brookfield High School has begun collecting Pay-To-Participate payments for the fall athletic season. Soon we will begin collecting payments for student parking permits, iPad insurance, and extracurricular Pay-To-Participate.

As part of the enhancements to resolve financial concerns our administrative team aims to ensure secure financial transactions in all aspects of the district and school operations. To this end, it is important to communicate with families that payments will only be accepted in the form of personal checks or cashier's checks. This change is in accordance with recommendations of our accountants. At this time we will no longer accept payments in the form of cash, credit cards or PayPal.

We apologize for any inconvenience this may cause and appreciate your understanding and support of this necessary adjustment to our process.

Sincerely,

Marc Balanda

cc: John Barile, Superintendent
Al Cameron, Director of Business and Operations