

BROOKFIELD BOARD OF EDUCATION
CALENDAR FOR 2013-2014 BUDGET DEVELOPMENT

Wednesday, October 3, 2012	Submit 2013/2014 timeline to BOE
Friday, October 12, 2012	Distribution of budget materials to administration
Wednesday, October 17, 2012	BOE develops budget goals
Friday, November 2, 2012	Directors & building administrators submit requests to TSO
November 5 – November 9, 2012	Internal review by the Superintendent with principals and department heads
November 5– December 5, 2012	Superintendent and Director of Business reviews & organizes district budget
Monday, November 19, 2012	Budget Roundtable (BHS 7:00pm)
Friday, December 14, 2012	Distribute Board budget packet
Wednesday, December 19, 2012	Regular BOE meeting – Presentation of Superintendent’s budget
Wednesday, January 2, 2013	Regular BOE meeting – budget discussion
Tuesday, January 8, 2013	BOE Public hearing on budget (7:00pm)
Wednesday, January 16, 2013	Regular BOE meeting – budget discussion/adoption (7:00 p.m.)
Thursday, January 31, 2012	Submit BOE Budget to First Selectman
Friday, February 15, 2013	First Selectman’s budget due to Board of Selectmen
Thursday, February 14, 2013	Board of Education presentation of Budget to Board of Selectmen (6:00 p.m.)
Friday, March 1, 2013	Board of Selectmen’s budget due to Board of Finance
Tuesday, March 12, 2013	BOE Budget presentation to Board of Finance (Town Hall)
Thursday, March 28, 2013	BOE Budget deliberations by Board of Finance (BHS Media Center)
Tuesday, April 9, 2013	Public hearing, Board of Finance BHS Auditorium, 7:30pm
Tuesday, May 7, 2013	Town meeting
Tuesday, May 21, 2013	Budget vote at Referendum (projected date)

APPROVED: