

BUSINESS AND FACILITIES SUBCOMMITTEE

Monday, March 2, 2015

5:30 p.m.

Town School Office Curriculum Room

MINUTES

Call to Order: Meeting was called to order at 5:35 p.m.

Attendance: Subcommittee members –Paul Checco, Tara Lerner Acting Superintendent Ralph Iassogna, Interim Business Manager Gregg Miller and Facilities Supervisor Tom Tibolla.

Also Present: Town of Brookfield Community Development Director and Dan Caldwell

Absent: Steve Harding

Public Comment- None

Board of Education Financial Reports:

Follow-up to two questions on Expenses over \$1,000- will furnish under separate cover.

Old Business

iPad Initiative at BHS- No decisions yet regarding options for iPads at BHS.

Financial Software Upgrade- Waiting for information regarding combined grant for UCOA upgrade.

Status of Spending Freeze- Projections are still on track with estimates.

BHS Construction Project- We are still waiting for requested documents from Morganti.

New Business

CES Water Damage Update- Progress is being made regarding the water damage at Center School.

Insurance Requirements & Vendor Hold Harmless Agreements- Insurance requirements should be included in District Policy subcommittee recommended \$2 million general liability.

Katherine Daniel/School Facilities- Katherine Daniel, Community Development Director for the Town of Brookfield is working on a school facilities update. Last update was in 2002 and should be done every 10 years.

Miscellaneous Discussion- Domestic water supply at BHS will evaluate and recommend corrective action, repair and cost estimates. Upgrade to Town water could cost \$600k.

Adjournment was at 7:25 pm

Respectfully Submitted,

Paul Checco, Chairman, Business & Facilities Subcommittee