

August 23, 2016

Dear Parents and Guardians,

We are excited to welcome you to the Center Elementary School kindergarten community. In order to get ready for the upcoming school year we are busily preparing routines, classes, and materials. We want this exciting time for your family to be a smooth and welcoming transition.

This letter is packed with information for incoming families, please take your time to read it carefully.

We look forward to meeting you at kindergarten Meet and Greet on Wednesday, August 31st. This is a time to come with your child to briefly meet the teacher and let your student find their seat and cubbie. Thursday, September 1st will be the first day of school for your kindergartener. Dismissal is at 12:50 for kindergarteners until September 13th. (September 13 is the first long day with a 3:25 dismissal.)

At the Kindergarten Meet and Greet, on August 31st, each class has an assigned a rotation schedule. You and your child will have a chance to pick up their bus tag, drop in to meet the teacher, and take a short ride on a school bus together on a schedule. It is important that you arrive at the designated time.

The schedule for visits is listed below. First grade will be in session, so kindergarten groups will be escorted by school staff. Please adhere to your assigned schedule due to parking and teacher availability. Please remember that siblings are not allowed in classrooms. Parents of multiples are welcome to complete their first rotation with one child and then complete the classroom visit only with the second child if they desire.

9:15-10:00 a.m.

Ms. Richardson

Ms. Larson

Ms. Colucci

10:05-10:50 a.m.

Ms. Lynch

Ms. Pane

Ms. Dougherty

11:00-11:45 p.m.

Ms. Sommerfeld

Ms. Tuck

Ms. Knapp

At the orientation you will receive a bus tag that shows your child's teacher assignment and bus information. The bus numbers and route information will be available on the district website on August 23rd. **Please keep the tag attached to your child's backpack throughout the year.** These tags help teachers organize students at dismissal.

Countless hours have been invested in your child's placement process and the analysis of each class to ensure balanced groupings. Since there were many educational factors involved in the assignment, we cannot change assignments.

Please give your child an opportunity to ride the bus on the first day of school for kindergarten, September 1st. If it is absolutely necessary for you to drive your child to school, please follow the signs for drop-off around the back of the building and refer to the transportation brochure posted on the CES website for further details. The circular driveway will be reserved for buses.

Kindergarteners will have lunch in school every day beginning on September 1st. Long days for all kindergarten students will begin on Tuesday, September 13th. Monday's will always be an early release for kindergarten (12:50).

I am confident your child will have a successful school year. We hope everyone will become involved in our Center School community; in a classroom, or PTO.

Anyone interested in volunteering at Center School during the 2016-2017 school year, must complete the Brookfield Public School Volunteer Form(s) as outlined below:

- First Time Volunteers (never volunteered in the Brookfield Public Schools before) must complete Forms 1240 A (2 pages), 1240 C, 1240 D, and Authorization for Release of Information to DCF.
- Volunteers who have volunteered in Brookfield Public Schools before and filed the above paperwork must complete only 1240 C and 1240 D only.

Approvals may take up to six weeks to process. We appreciate our volunteers, so please complete and return the forms to CES as soon as possible!

Volunteer Forms may be found on the Forms page of the Center School website.

For further information on this Board of Education policy (Policy #1240), please refer to the Policies page under the District Information tab of our website (www.brookfield.k12.ct.us).

Please complete the enclosed survey and bring it to your kindergarten visit on August 31st. Also, please go to your child's classroom website by visiting the CES Website and clicking on the Faculty/Staff tab. You will find the link for teacher webpages. On your teacher's webpage you will find directions for scheduling an appointment to bring your child to school to meet individually with the teacher during September. This will allow the teacher the time to individually assess your child's skills to ensure instruction will occur at an appropriate level.

Parent Handbooks are available on-line, or in the front office for parents without computer access. These handbooks contain vital information regarding visiting school, routines, policies, and procedures for school events. It is important that every family read and refer to this document throughout the year.

I look forward to greeting you and your child.

Sincerely,
Krys Salon

CES PTO PLAYDATE
Kids Kingdom Playground
Tuesday, August 30th
12:00-2:00

**Help us Celebrate Our CES
Family!**

**Send a 3x5 photograph of your
family to school with your child
for our
"CES Families" bulletin board.**

Dates To Remember!

August 31- Kindergarten Orientation

September 1- Kindergarten First Day of
School 12:50 dismissal

September 6- Kindergarten Evening Open
House for Parents

September 13th – First 3:25 Release for
kindergarten

August 2016

Dear Parents,

Prior to coming to visit school on August 31st, please complete this survey. This will help us understand your child. Also, some of the information you have given us may have changed since the spring registration. Please bring this paper to the orientation. Thank you.

The Kindergarten Staff

1. Siblings; ages:
2. Interests (child's):
3. Strengths:
4. Areas that need strengthening:
5. Bedtime habits/routines:
6. Responsibilities:
7. Fears:
8. Family situations (that would help me understand your child):
9. Expectations you have for your child at school this year:

Child's Name _____