

**CAPE Minutes**  
**4/24/18**

Attendees:

BOE Members: Rosa Fernandez, Jen Laden.

Maureen Ruby, Assistant Superintendent , Deb Farias, Director of Instruction, Deane Renda, Principal WMS, Aggie Burns, Curriculum Specialist WMS, Aneta Klusak and Marisa Schommer, Grade 6 ELA teachers

The meeting was called to order by Chair Jen Laden at 5:48 pm

Mr. Renda and team presented an update on the WMS pilot of the Units of Study Reading for grades 6, 7, and 8.

WMS requested CAPE support of adoption of Units of Study Reading for grades 6, 7, 8 for 2018-19. The CAPE committee voted unanimously to recommend adoption.

Assistant Superintendent Ruby gave an update on the Emotional Intelligence work being done in District:

- A. Charters written at WMS, HHES, and CES, as well as by the Administrative Council
- B. WMS has worked all year to teach the adults the "RULER" tools
- C. Parent workshop at Yale in May, four Brookfield parents attending
- D. Assistant Superintendent participation in Yale Ashoka fellowship.

Assistant Superintendent Ruby gave update on Professional Development for Literacy, Science, & Curriculum:

- A. Curriculum work with Marie Alcock continues
- B. Smithsonian Science PD for K-8 pilot completed
- C. Dr. Tolman of Sophia West completed 8 full days of reading instruction (2016-17 and 2017-18). Funded by SIG grant and included reading and Special Education teachers from K-8 and St. Joseph School, as well as BHS teachers.

Adjournment was at 8:15 pm

Respectfully Submitted,

Dr. Maureen Ruby  
Assistant Superintendent