

## **Brookfield Board of Education**

### **Facilities Committee – Wednesday April 3, 2024**

**Members Present:** Robert Fischetto, Stephanie Sikora, Sarah Devine. Also present were Director of Business Operations Kasey Diotte and Facilities Director Dan Caldwell.

**Call to order:**

**Public Comment:** None

#### **Old Business**

- ***School Dude Reports***

- Simple report from software custodians use
- Average age of work orders is 2 Days!
  - Great work!
- Custodial Help Desk
  - Set up by Tech dept
  - Answers smaller requests
- One page of incoming requests - 8 pages of finished work!

- ***AC Project -***

- Paperwork all filled out and will be sent out tomorrow
- We are trying to bring the new specs down to a more reasonable price
- Done by Marx/Okubo

- ***Capital projects update***

- Bollards
  - Money is available and earmarked and project goes through Gordian Group, which is on the state contract list
- 12K earmarked for 7 bollards
- Should be finished - Shooting for August to be ready by next school year
- We're getting security access in Athletics Dept - Money is already earmarked for this project
- All money has been set aside for these projects

- ***Middle school electric services***

- Dan spoke with contractor - Gave them the go ahead to change some equipment that was improperly specified by engineers
  - Need some lead time for the equipment to come
  - Need a 3 day window to install, test, and reopen
- Boiler Repair

- We are down to \$3,884 for pricing to fix the issue - Not the original cost which ranged from 9K to 27k
  - Thank you Dan!
- ***Water quality***
  - Paperwork has been submitted to Aquarion to request sufficient volume and pressure
  - We continue to look into tying WMS to Aquarion water system - Dan is on top of it and it's a long tedious process
  - We have to build a water system from the school to 1600 feet down the road
  - 600k for the project
  - Once we connect to Aquarion all the water testing goes to them
  - We currently have a filtration system in place and the water is safe
  - We can submit a plan to the State Department of Health - To help with funding
  - Phase 2 of water quality - Compiling data of our existing lines and providing it to the state
- CLES
  - HVAC issues
    - Contractors are fine tuning HVAC system
    - Dan said we are seeing some problems but it's contractual and the contractors will take care of it
  - All contractors are working and involved in fixing the HVAC issue
- Summer building use
  - No summer programs at CLES
- Annual fire inspections are complete and all issues have been addressed

### **Miscellaneous Discussion:**

None.

**Adjournment:** 7:14 pm

Respectfully submitted

Robert Fischetto  
Chair, BOE Facilities Subcommittee