

Brookfield Board of Education
Facilities Committee
Minutes - Regular Meeting, Tuesday, December 12, 2017

Members Present: Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, and Purchasing Agent Jerry Gay.

Call to order: Meeting called to order at 5:17 by Mr. Post.

Election of Sub-Committee Chair: Mrs. Sturdevant was nominated by Mrs. Greenstein and seconded by Mrs. Mrs. Brooks. Motion passed unanimous.

Public Comment: None

Old Business

None

New Business

Huckleberry Hill Portables: The committee discussed the status of the project and what would be involved in demolishing the existing structure. The committee discussed if there was a need to replace them. The committee members will tour the school to see the space needs for themselves.

BHS Water Project: Mr. Post reported on the status of the funding approved for the water project. He reported the Finance Committee's recommendation to request a re-allocation of funds from other projects to make up for the insufficient funds allocated to this project.

10 Year Capital Plan: The committee discussed the capital projects being recommended by the Administration for 2018-2019. Mr. Post informed the Committee of the recommendation from the Finance Committee to include a placeholder for design work that may be needed as a result of the Tecton facilities study. Tecton will be contacted for an estimate.

Old Capital Project Update: Mr. Post reviewed the plan to complete most of the outstanding projects approved for 2015-2016. The committee discussed the proposal to repurpose funds from projects that will not be done to finance the high school water project which does not have adequate funding approved.

On Call Plumbing & Electrical: Mr. Post and Mr. Caldwell discussed a proposal to issue RFP's for on-call plumbing and electrical services with the committee. The committee agreed.

Miscellaneous Discussion:

Day and Time for meetings: The committee discussed several options for meeting days and times. The meetings will be held the first Wednesday of every month at 6:00PM prior to regular Board of Education meetings.

Adjournment: 6:00PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations