

Brookfield Board of Education
Facilities Committee
Minutes - Thursday, October 6, 2022

Members Present: Joy Greenstein, Bob Belden, and Sharon Butow. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.

Call to order: Meeting called to order at 5:01PM by Mrs. Greenstein

Public Comment: None

Old Business

School Dude reports: The committee reviewed and discussed work orders for leaks, windows, and door repairs.

Capital Project Update: Mr. Caldwell reported that the BHS HVAC project is over 80% complete. He also reported on paving at WMS and plans to purchase a maintenance vehicle.

Capital Plan: The committee discussed the capital plan. Mr. Belden reported on the Security Task Force's discussions. The Committee will move its next meeting to Thursday November 3rd to get recommendations from the Task Force who is meeting earlier that day. The committee will also consider estimates for paving at BHS and WMS.

CLES custodial staffing: The committee discussed planning for transitional staffing when the Huckleberry students and staff move into the building midyear.

BHS locker room financing update: Mr. Belden reported that the Board of Selectmen approved the request for additional funding for the project and forwarded the request to the Board of Finance. Mr. Belden also reported that he was reviewing documents and emails to develop a timeline to answer questions raised by the Board of Finance.

School security: Mr. Belden reported on the discussions of the Security Task force regarding possible facilities security enhancements.

New Business

HHES furniture plan/BOE Asset Disposal Policy: The committee discussed the asset disposal policy in relation to the furniture and equipment that will remain after HHES is vacated. They asked Dr. Barile and Mr. Post to document the plan and include it in the next CLES presentation.

HVAC grant information: Mr. Post reported that he, Dr. Barile, and Mr. Caldwell would be applying for grant reimbursement for the BHS HVAC controls project and possibly the HVAC portion of the BHS locker room project.

Miscellaneous Discussion:

Dr. Barile informed the committee about anticipated meetings with the contractor (O&G) and the Municipal Building Committee regarding the schedule of the planned move of HHES students and staff in to CLES.

Adjournment: 7:21PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations