

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Regular Meeting, Wednesday, January 2, 2019**

**Members Present:** Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 6:01PM by Mrs. Sturdevant.

**Public Comment:** None

**Old Business**

**School Dude:** Mr. Caldwell reported that the majority of work orders continue to be for unit ventilators and other HVAC equipment. He reported that a recent rainstorm forced water into some equipment.

**10 Year Capital Plan:** The Committee reviewed the plan to discuss priorities, scenarios, and details. The Committee agreed to have a special meeting on January 8th to continue the discussion

**Maintenance Mechanic Search Update:** Mr. Post reported that the position has been filled and the new employee will begin work on Monday January 14th.

**Hillyard:** Hillyard will give their presentation at the Committee's February meeting.

**New Business**

**Miscellaneous Discussion:** Mr. Caldwell updated the committee on the search for a new Head Custodian at the High School, the High School Generator, the High School Press Box, and the WMS roof.

**Adjournment:** 6:55PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations