

# **Brookfield Board of Education**

## **Facilities Committee Meeting**

### **Minutes - Wednesday, March 6, 2024**

**Members Present:** Robert Fischetto, Stephanie Sikora, Sarah Devine. Also present were Director of Business Operations Kasey Diotte and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 6:32PM by Mrs. Diotte

**Public Comment:** None

#### **Old Business**

- School Dude Reports - 3 pages of requests - 8 pages of completions - Average age of the request is 8 days
- AC Project -
  - Project being Re-Spec'd
  - We are questioning whether or not to do structural work
  - We think it's unnecessary
  - Phase 2 - 7500 line item
  - Roughly 4 months for completion
- Capital projects update
  - Safety and security
    - Placing the bollards on the sidewalks at all the schools
    - 7 units at \$12,000
    - Approved already and ready to go
  - No other updates

#### **New Business**

- Overage of \$913 with BHS control system project (HS201)
- Bonded projects - Can be covered by other bond projects
- Moved to bring capital funding for 2 projects
- New hire - David Boyd - Experienced Custodian - Starting on the 18th
- Night lead at middle school might be retiring
- We will be fully staffed on the 18th
- We have long term custodian out at CLES

## Miscellaneous

- Water quality at Whisconier Middle school
  - Need to provide lead service inventory on October 24th of this year
  - We don't have any lines with lead in them
  - Dan will do leg work and compile information from the state - That's nearly complete
- 2nd water issue
  - We have violations for chloride in the water
  - To remove chloride - it would require water treatment facility
  - Alternative - Connect to Aquarion water system out near the windmill
  - We will start process of getting proposal for design
  - We will provide statement of how we will fix chloride issue
  - This is about a year out - It's in year 2 of the ten year capital plan at \$618,000
- Tools for schools
  - They look for teams in the schools
  - They look for people to help identify problem areas
  - Haven't been able to get anyone to respond from the state
  - Dan was able to get in contact with a person from the state to get this program back up and running
- Maintenance
  - BHS - 2 serious leaks on top of boiler
    - Got pricing on 9-29,000 for repair
    - Dan went in and disassembled the unit and it's ready to be fixed
  - Onsite visit from engineering firm - Bryan
    - IRS inspection for rebates on construction projects over one million
    - They went to CLES
    - No feedback was given
  - CLES
    - Is winding down
    - Dan did some fine tuning with contractor during winter break
    - An ongoing thing that will continuously be monitored
  - Feb 16
    - Student at middle school with Staph infection
    - Our cleaning solutions can handle that
    - Issue came up but was quickly resolved
  - Feb 20
    - Annual fire inspections - Haven't gotten reports back yet
    - We have very similar violations every year - Door jams - Power strips in classrooms - Christmas lights

- Not expecting anything exceptional this year
  - anything drastic is taken care of on the spot
  - Fire sprinkler inspections done as well
- Feb 24
  - Replaced pole outside High school because it was hit
  - We had power shutdown that didn't interfere with any program over the weekend
- Cirma inspection
  - town structures with values of \$250,000
  - Check list thing
  - Our insurance carrier
- Local group voice for change
  - Project to remove some actions of lockers and put chargers and benches
  - Student lead project
- Need to start looking at summer cleaning and maintenance program and what it will look like
  - 4-5 weeks of flooring work needed
- Filtration system at CLES
  - Have we taken into account all the construction and the stress on the system
- Open items on the project from Joy's email
  - Ongoing issues and misunderstandings between Athletic Department and Contractor
  - These issues are in the hands of the contractor and and MBC
  - Dan spoke with project manager regarding the issues and he's going to address them

### **Capital Project Update:**

### **BHS A/C project proposal:**

### **Old Business:**

**School Dude reports** Mr. Caldwell shared the school dude reports with the committee and explained the process of how facility requests/repairs are managed.

### **Miscellaneous Discussion:**

None.

**Adjournment:** 7:29PM

Respectfully submitted

Robert Fischetto

Chair, BOE Facilities Subcommittee