

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Regular Meeting, Wednesday, April 3, 2019**

**Members Present:** Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 6:02PM by Mrs. Sturdevant

**Public Comment:** None

**Old Business**

**School Dude:** The committee discussed the work order report.

**Hillyard:** Mr. Caldwell reviewed the proposal from Hillyard and the committee recommended engaging them for the purpose of participating in their Cleaning Cost Analysis Program. The committee discussed the expectations of improvements and efficiencies.

**CES Cafeteria Floor Update:** Mr. Post reported the attorney had information from the contractor's insurance company and Mr. Post would be speaking with the attorney to determine next steps.

**Update on current projects:** Mr. Caldwell reported on the status of projects including the Press Box, BHS Water project, BHS Auditorium HVAC, a roof leak at the high school and security.

**Proposal to install hand sanitizers:** Mr. Post reported that he had received an email response from the Girl Scout. He also reported that he replied with two more questions and is awaiting a response.

**New Business**

**Capital Project Funding:** Mr. Post reported that he and Mr. Caldwell met with the Town Finance Director to discuss the use of the remaining capital funding from several years ago. He and Mr. Caldwell are going to review the projects from those years and report back to the committee at its next meeting.

**Miscellaneous Discussion:**

Dr. Barile reported that one of his proposed budget reductions would be to not fill the open Maintenance Mechanic position. The committee discussed this recommendation.

**Adjournment:** 6:52PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations