

Brookfield Board of Education
Facilities Committee
Minutes - Wednesday, May 3, 2023

Members Present: Joy Greenstein, Bob Belden, and Sharon Butow. Also present were Superintendent Dr. John Barile, Director of Business Operations Ken Post, and Facilities Director Dan Caldwell.

Call to order: Meeting called to order at 6:01PM by Mrs. Greenstein

Public Comment: None

Old Business

School Dude reports: The committee reviewed the work order reports and discussed water leaks.

BHS Guidance wing roof and maintenance vehicle update: Mr. Caldwell reported that the contract for the roof was in process. He also reported that the purchase order for the vehicle has been issued and he will be scheduling installation of the maintenance body.

Capital Project Update: Mr. Caldwell reported that the BHS HVAC project is nearly complete. And the BHS locker room demolition is almost complete. Mr. Post also updated the committee on the status of the various security projects underway. Mr. Caldwell also reported that the WMS cafeteria floor will require a more expensive moisture mitigation than anticipated and would increase the project cost. The committee requested that Mr. Post check with the Town Controller on the availability of funding for the cafeteria floor project.

Building condition study: Mr. Caldwell reported that Marx/Okubo has done their site work and have been requesting a lot of follow up information and data, some of which Mr. Caldwell does not have due to incomplete historic records.

BHS Media Center A/C update: Mr. Caldwell reported that only one bid was received and it was double the original estimate. Mr. Caldwell is going to meet with the bidder and the engineer to reconcile the specifications to the original estimate to get the cost lowered.

Custodian staffing update: Mr. Post and Mr. Caldwell reported that there will be several custodian positions open in the coming months due to retirements, a custodian reducing his commute, and a custodian going to graduate school out of state.

New Business:

WMS water notice: Mr. Caldwell reported that a water test at Whisconier revealed an elevated level of Chlorides, which required a notice to be posted at the school. He noted that the water is safe and the only action required was the posted notice. He also informed the committee that he was obtaining a quote from an engineer to develop an estimate for hooking up to an Aquarian water line.

Miscellaneous Discussion:

The committee discussed a response due to the Board of Finance regarding the purchase of the maintenance vehicle.

Mr. Caldwell updated the committee on the status of the swings at Center School.

Mr. Belden asked Mr. Caldwell to notify Parks and Rec that the fence around the front field at WMS is detached and rusted in places.

Adjournment: 6:52PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations