

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Regular Meeting, Wednesday, May 6, 2020**

**Members Present:** Joy Greenstein, Debbie Brooks, and Amy Foster. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, Technology Director Eric Conklin, Brookfield High School Principal Marc Balanda, and Athletic Director Steve Baldwin.

**Call to order:** Meeting called to order at 6:04PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**BHS Locker Room Project:** Mrs. Greenstein reported on the Board of Finance's discussion regarding the project. They are looking into State reimbursement and considering having the project re-designed.

**Project Updates:** Mr. Caldwell updated the committee on the BHS HVAC controls project, paving projects planned for WMS and BHS, WMS fire pump generator projects as well as gym floor refinishing at BHS.

**Custodian Staffing Update:** Mr. Caldwell and Mr. Balanda updated the committee on the status of 2 open Head Custodian positions.

**New Business**

**NEASC Facilities Recommendations:** The committee received sections of the NEASC report that referenced the high school facility. They will discuss this and the Board's Capital Plan at their next meeting.

**Miscellaneous Discussion:**

The committee discussed cleaning equipment needed for next school year.  
The committee discussed capital equipment for the school kitchens.

**Adjournment:** 6:48PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations