

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Special Meeting, Wednesday, July 17, 2019**

**Members Present:** Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 4:47PM by Mrs. Sturdevant

**Public Comment:** None

**Old Business**

**CES Cafeteria Floor Update:** Mr. Post reported that the attorney was not getting a response from the contractors insurance company and felt the next step would be to file a lawsuit. The Committee instructed Mr. Post to pursue the matter with the Board's insurance company.

**Whisconier Portables:** Mr. Caldwell reported that the classrooms have been painted and the hallways would be done the following week. Planned plywood repairs on the exterior are also scheduled to be done soon.

**Hillyard Update:** Mr. Caldwell reported that Hillyard has supplied the District with cleaning products and supplies. They have been onsite frequently for training and monitoring.

**New Business**

**Miscellaneous Discussion:**

Mr. Caldwell reported on the summer cleaning program.

The Committee discussed a letter sent by the BOE and First Selectman to the company supplying the generator for the high school, urging them to make our project a high priority.

The Committee discussed the Girl Scouts proposal to supply hand sanitizers to the schools.

The committee agreed to meet again on August 13, 2019 at 9:00AM at the Town/School Offices.

**Adjournment:** 5:40PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations