

Brookfield Board of Education
Facilities Committee
Minutes - Wednesday, August 4, 2021

Members Present: Joy Greenstein, and Amy Foster. Also present were Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

Absent: Debbie Brooks

Call to order: Meeting called to order at 4:58 PM by Mrs. Greenstein

Public Comment: None

Old Business

School Dude reports: Reports were not available. Mr. Caldwell informed the committee that the maintenance staff have been doing routine maintenance work on the HVAC equipment.

WMS water update: Mr. Caldwell reported that the purchase order has been issued to the contractor who is doing the remediation. He also reported that an extension has been requested to ensure the project is completed on time.

Custodian and summer cleaning update: Mr. Caldwell updated the committee on the status of the summer cleaning and preparations for the opening of school.

Capital Projects update: Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects. The committee reviewed a draft of the 10 year capital plan.

WMS Wall update: Mr. Post reported that the Town is in the process of engaging a structural engineer to determine if additional restoration work needs to be done.

Fire Marshall inspections update: Mr. Caldwell reported that the Fire Marshall identified a number of areas where plug strips and extension cords need to be removed. Mr. Caldwell also reported that he has provided the custodian and maintenance staffs with the report and they are taking corrective actions.

New Business

BHS boiler room update: Mr. Caldwell reported that the condensate tank in the high school boiler room needs to be replaced. He reported that the cost could exceed \$20,000.

Miscellaneous Discussion:

Mr. Caldwell updated the committee on some of the replacement of the exterior railings leading to the BHS stadium and sprinkler maintenance.

Adjournment: 5:50PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations