

Brookfield Board of Education
Facilities Committee
Minutes - Wednesday, June 2, 2021

Members Present: Debbie Brooks, and Amy Foster. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.
Absent: Joy Greenstein

Call to order: Meeting called to order at 6:00 PM by Mrs. Foster

Public Comment: None

Old Business

School Dude reports: Reports were not available. Mr. Caldwell informed the committee that the maintenance staff have been receiving requests regarding heating and cooling which is not unusual for this time of year.

WMS water update: Mr. Caldwell reported that he will be sending the draft remediation plan to the state on Monday. He expects the state to either approve the plan or suggest revisions.

Custodial staffing update: Mr. Post and Mr. Caldwell reported that all of the vacant positions have been filled.

Capital Projects: Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects.

WMS Wall update: Mr. Caldwell reported that he has delivered the project specifications to the Town/BOE Purchasing Agent and expects the RPF to be issued soon.

OSHA Follow up: Mr. Caldwell reported that he has responded to the OSHA findings from their most recent on site visit. Mr. Post informed the committee that he would be sending a memo to all staff advising them that based on the recommendations of OSHA and the Brookfield Fire Marshall, employees will not be permitted to have personal appliances such as refrigerators, microwaves, etc in their workspaces. Mr. Post and Mr. Caldwell will work with the Principals to ensure that employees have adequate access to District provided appliances in common spaces.

New Business

None

Miscellaneous Discussion:

None

Adjournment: 6:45

Respectfully submitted

Kenneth J. Post

Director of Business Operations