

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Regular Meeting, Monday, September 9, 2019**

**Members Present:** Bob Belden and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, and Town Controller Marcia Marien

**Call to order:** Meeting called to order at 5:30PM by Mr. Belden.

**Public Comment:** None

**Board of Education Financial Reports**

**Year End Financial Report:** Mr. Post reviewed the year end financial report and reported an operating surplus of \$177,389.

**Check Registers:** The committee reviewed the check registers.

**Old Business:**

**Online Payment Option for Parents - Update:** Mr. Post reported that over 300 online payments were made by parents in August for Chromebooks, Parking permits, and Preschool Tuition.

**Student Activity Fund Review:** Mr. Post reported that he will be meeting with the Principals in the next 2 weeks to review their activity fund accounts. He will report at the next Finance Committee meeting.

**Education Financial System (EFS) year end submission:** Mr. Post reported that the EFS was submitted on August 31st. Mr. Post was asked to get comparative EFS reports from other districts in the area.

**New Business:**

**2020-2021 Budget (initial discussion/M&M enrollment report)** The committee discussed the Milone & MacBroom enrollment projections, budget priorities/assumptions, and budget calendar. They also discussed potential budget drivers; additional ABA paraprofessionals, health insurance, teacher contract, and curriculum work.

**Budget Transfer Request:** Mr. Post requested budget transfers to account for the nurse hired for the non-public schools and the Virtual High School ASL course.

**Miscellaneous Discussion:**

None

**Adjournment:** 6:40PM

Respectfully submitted,  
Kenneth J. Post  
Director of Business Operations