

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Regular Meeting, Monday, October 7, 2019**

**Members Present:** Bob Belden, Colette Sturm, and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Technology Director Eric Conklin, and Town Controller Marcia Marien

**Call to order:** Meeting called to order at 5:32PM by Mr. Belden.

**Public Comment:** None

**Board of Education Financial Reports**

**September Financial Report:** The committee reviewed the September financial report and discussed revenues and legal fees.

**Check Registers:** The committee reviewed the check registers.

**Old Business:**

**Online Payment Option for Parents - Update:** Mr. Post updated the committee on the status of online payments for Chromebooks, Parking Permits, and Preschool Tuition.

**Student Activity Fund Review:** Mr. Post presented his report on his review of the Student Activity funds. The committee discussed the status of a number of sub accounts and the need to determine if they belong in the General Fund or some other fund.

**New Business:**

**2020-2021 Budget:** Mr. Post updated the committee on the status of the 20-21 budget preparations.

**Miscellaneous Discussion:**

The committee discussed requesting a budget transfer if the full Board approves a request for a part time Special Education clerical position.

The committee discussed the recent cyber crime against the District.

**Adjournment:** 6:50PM

Respectfully submitted,  
Kenneth J. Post  
Director of Business Operations