

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, January 11, 2021

Members Present: Bob Belden, Rosa Fernandes, and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Director of Special Services Gina Wygonik, Director of Technology Eric Conklin, Town Controller Marcia Marien, and Town Treasurer John Lucas.

Call to order: Meeting called to order at 5:34PM by Mr. Belden

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check registers and had no questions.

December Financial Report: The committee reviewed the December Financial report which showed a projected variance of \$190,697 over budget, primarily due to Covid related costs and Special Education Professional Services. This is a reduction of \$43,448 from the deficit reported in November. The reduction was primarily due to recognition of Special Education Transportation savings offset by a reduction of the anticipated Excess Cost grant.

Old Business:

Special Education Update: Director Of Special Services Mrs. Wygonik presented the committee with an overview of the many factors that drive Special Education costs, including outplacements, evaluations, and transportation. The committee discussed ways to determine if there are leading indicators to provide more advanced notice that costs are going to be incurred.

2021-2022 Operating Budget: The committee discussed refining budget estimates and health insurance costs. Director of Technology Mr. Conklin gave a presentation on the history of ChromeBook and laptop purchases as well as projections for future years. The Committee will meet again on January 18th to review the remaining outstanding budget questions awaiting responses from the administration.

New Business:

None

Miscellaneous Discussion:

Food Service Contract: Mr. Post advised the committee that due to the ongoing pandemic, the District has the option of renewing its contract with Whitsons for one more year without going out to bid. Mr. Post recommends this and will bring the proposal to the full Board at its next regular meeting.

Adjournment: 6:48PM

Respectfully submitted,

Kenneth J. Post

Director of Business Operations