

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Regular Meeting, Monday, January 14, 2019**

**Members Present:** Bob Belden, Colette Sturm, and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, and Special Education Director Dr. Christine Sipala.

**Call to order:** Meeting called to order at 5:39PM by Mr. Belden.

**Public Comment:** None

**Board of Education Financial Reports**

**December Financial Report:** Mr. Post reported that the budget variances were very similar to the prior month's report. The committee discussed the costs for substitutes and salary savings result of unpaid leaves of absence.

**Check Registers:** The committee discussed the check register including questions about transportation costs.

**Old Business:**

**Special Education Update:** Dr. Sipala updated the committee on Special Education costs, highlighting the difficulty and high cost of obtaining transportation for outplaced students.

**2019-2020 Budget:** The committee discussed the list of reductions to the Superintendent's proposed budget.

**Non-Lapsing Fund:** The committee discussed requesting a non-lapsing fund be established using the \$65,000 unspent funds from the 2017-2018 fiscal year. They agreed these funds should be used for one time purchases.

**New Business:**

**Bus Contract:** Mr. Post reported that with one and a half years remaining on the current contract with All Star Transportation, the company proposed negotiating an extension. Since Board policy requires these services to be bid, we will decline their request.

**Miscellaneous Discussion:**

None

**Adjournment:** 6:51PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations