

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, June 8, 2020

Members Present: Bob Belden, Rosa Fernandes and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Town Controller Marcia Marien, and Board of Finance member Eileen Koch.

Call to order: Meeting called to order at 5:32PM by Mr. Belden.

Public Comment: None

Board of Education Financial Reports

May Financial Report: The committee reviewed the May financial report. The committee discussed shortfalls in the Excess Cost Grant revenue, and the Health Benefits accounts. The committee also agreed to transfer \$30,000 from the School Lunch account to the General Fund for the Lunch Monitor salaries.

Check Registers: The committee reviewed the check registers.

Old Business:

2020-2021 Budget: The committee discussed adjusting the final budget to account for making the activity fund transfer this year, and transferring the new ABA Paraprofessional salaries to the IDEA grant.

COVID 19 Purchases from 19-20 Surplus: Mr. Post reported that he has been working with Town Controller Marcia Marien, and Purchasing Agent Jerry Gay to coordinate Covid related purchases for next year. The items discussed were electrostatic disinfectant sprayers, PPE, technology, and hand sanitizer dispensers. Dr. Barile reported on these needs in conjunction with the school reopening committee's work.

New Business:

Miscellaneous Discussion:

The committee discussed the upcoming audit timeline.

Adjournment: 6:19PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations