

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Monday, April 11, 2022**

**Members Present:** Rosa Fernandes, Joy Greenstein, and Bob Belden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Town Controller Marcia Marien, and Board of Finance member Eileen Koch.

**Call to order:** Meeting called to order at 5:30PM by Mrs. Fernandes.

**Public Comment:** None

**Board of Education Financial Reports**

**Check Registers:** The committee reviewed and discussed the check register.

**March Financial Report:** Mr. Post reported that if the spending freeze had not been implemented, he would be projecting a deficit of \$45,290. He reported the change from the prior month's report was due to an increase in substitute costs, heating oil, and professional services. These were partially offset by salary savings, a reduction in planned professional development, and a reduced estimate of transportation and travel. Mr. Post reported that based on these factors, he implemented a freeze on non-essential spending on March 8th. The committee also discussed emerging issues including special education costs and the FEMA reimbursement of re-opening costs. The committee discussed the possibility of using Town contingency funds to alleviate the effects of the spending freeze.

**Old Business:**

**2022-2023 Operating Budget:** The committee discussed items that could impact the 2022-2023 budget such as transportation of homeless students and health insurance rates. The committee discussed the timing of the Town meeting and the deadline for making adjustments to the budget prior to the referendum.

**New Business:**

None

**Miscellaneous Discussion:**

None

**Adjournment:** 5:56PM

Respectfully submitted,  
Kenneth J. Post  
Director of Business Operations