

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, July 12, 2021

Members Present: Bob Belden and Rosa Fernandes. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Town Controller Marcia Marien, and Town Treasurer John Lucas.
Member not in attendance; Jen Laden

Call to order: Meeting called to order at 5:32PM by Mr. Belden

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check register.

Year end closing status: Mr. Post and Mrs. Marien reviewed the status of the year end closing with the committee.

Old Business:

20-21 Financial Update: Mr. Post reported that his preliminary estimate is that the Board of Education would end the year approximately \$40,000 under budget. He also reported that the final results could vary based on receipt and reconciliation of final invoices from suppliers and service providers.

New Business:

Budget Adjustment: The committee discussed the budget transfer request from Mr. Post and agreed to recommend it to the full Board for consideration at their next meeting.

Miscellaneous Discussion:

Dr. Barile updated the Committee on the status of the search for a new Human Resources Specialist. Dr. Barile also thanked Mr. Post and Mrs. Reynolds for their leadership in supporting the Human Resources Department while we search for the Human resources Specialist and for their support of the Special Education Department while we search for secretarial replacements.

Dr. Barile updated the Committee on the status of hiring teachers.

Adjournment: 5:54PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations