

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, July 13, 2020

Members Present: Bob Belden, Rosa Fernandes and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Town Controller Marcia Marien, and Board of Finance member Eileen Koch.

Call to order: Meeting called to order at 5:31PM by Mr. Belden.

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check registers and had questions about athletic equipment, audiology services, electricity, and special education transportation.

Old Business:

2019-2020 Financial Update: Mr. Post reported that the business office is in the process of closing out the fiscal year. He also reported that he has not had any significant negative financial surprises. The only significant variance he reported was a decrease in the Special Education Tuition account. He is investigating the variance.

COVID 19 Purchases Update: Mr. Post reported that he has been working with Town Controller Marcia Marien, and Purchasing Agent Jerry Gay to coordinate Covid related purchases of electrostatic disinfectant sprayers, PPE, and technology.

New Business:

CARES Grant Update: Mr. Post advised the committee that the State has put a hold on the CARES grant applications while it works to clarify the guidance it provided to school districts.

Reopening Costs: Dr. Barile and Mr. Post discussed the reopening planning process. They discussed reopening costs related to staffing, cleaning, signage, furniture, equipment, and the possible need for storage units.

Miscellaneous Discussion:

The committee discussed the paving project at Whisconier Middle School.

Adjournment: 6:29PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations