

Bylaws of the Board

Orientation

Incumbent board members and staff shall help new board members become fully informed about the board's functions, policies, procedures, and problems.

Specific phases of the new board member's orientation program shall include the following:

1. In the interim between appointment and actual assumption of office, the new member will be invited to attend all meetings and functions of the board, and are eligible to receive all reports and communications normally sent to board members.
2. In the interim between appointment and actual assumption of office, the new member will be furnished with selected materials dealing with information about the district, state education laws and regulations, and local policies and regulations. Such materials shall include:
 - Board policy manual
 - District annual report
 - Connecticut general school laws
 - Access to board meeting minutes for the prior years
 - Financial report
 - Copy of the school budget
3. An orientation meeting will be convened for the primary purpose of orienting the new member to his/her responsibilities, to the board's method of operating, and to school district policies and problems.
4. A schedule of appointments with selected administrative personnel shall be arranged by the superintendent to afford an opportunity for the new member to discuss specific functions and concerns at different levels of operation.

Bylaw revised
by the board: 3/7/90

BROOKFIELD PUBLIC SCHOOLS
Brookfield, Connecticut

REVIEWED/REVISED: 5/17/17