

## Bylaws of the Board

### Development in Service

The Board of education places a high priority on the importance of a planned and continuing program of in-service education for its members. The central purpose of the program is to enhance the quality and effectiveness of public school governance in our community. The Board may plan specific in-service activities designed to assist board members in their efforts to improve their skills as members of policy-making body; to expand their knowledge about trends, issues, and new ideas affecting the continued welfare of our local schools; and to deepen their insights into the nature of leadership in a modern democratic society.

Funds may be budgeted annually to support the program. Individual Board members shall be reimbursed for out-of-pocket costs incurred through participation in approved activities. The board as a whole shall retain the authority to approve or disapprove of the participation of members in planned activities. The public may be kept informed through the news media about the continuing in-service education and about the programs anticipated for short and long-range benefits to our schools.

The Board regards the following as the kinds of activities and services appropriate for implementing this bylaw:

1. Participation in school Board conferences, workshops and conventions held by the state and national school boards associations
2. District-sponsored training sessions for Board members
3. Subscriptions to publications addressed to the concerns of Board members

### School Board Conferences, Conventions and Workshops

In keeping with its stated position on the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate school board conferences, workshops and conventions. However, in order to control both the investment of time and funds necessary to implement this bylaw, the Board establishes these principles and procedures for its guidance:

Development in Service (continued)

School Board Conferences, Conventions and Workshops (continued)

1. A calendar of School Board conferences, conventions and workshops shall be maintained by the Superintendent's secretary. The board will decide periodically which meetings appear to be most promising in terms of producing direct and indirect benefits to the school district.
2. Funds for participation at such meetings will be budgeted for on an annual basis. When funds are limited, the board will designate which of its members would be the most appropriate to participate at a given meeting.
3. Reimbursement to board members for their travel expenses will be in accord with the travel expense policy for staff members.
4. When a conference, convention or workshop is not attended by the full board, those who do participate will be required to share information, recommendations, and materials acquired at the meeting.
5. To provide such development, the Board shall strive to annually provide membership in the Connecticut Association of Boards of Education.
6. The clerk to the Board shall prepare an annual summary report of Board members participation in professional development activities.

(cf. 1100 - Communication with the Public)

(cf. 4133 - Travel; Reimbursement)

Bylaw readopted  
by the board: 3/7/90  
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BROOKFIELD PUBLIC SCHOOLS  
Brookfield, Connecticut

**REVIEWED/REVISED:** 5/17/17