

InstructionBomb Threats

In the event of a call or notice to the effect that a bomb has been placed in a school or any other building or establishment, the following procedures are recommended:

1. If the call was not received originally by the fire and police departments, immediate notification is required. Both departments should respond and the superintendent notified.
2. The building administrator, with the advice and counsel from fire and police determine if the building should be evacuated.
3. A search of the building or premises should be conducted under the direction of the senior officer present from either protective department. All officers, firefighters and custodians of the building should assist in the search.
4. Circumstances will dictate whether any strange or foreign objects should be removed immediately or left for removal by a qualified person.
5. If a thorough search has been conducted and nothing found, the chief administrative officer of the school or building should be notified by the senior member of the local protective department that re-entry will be permitted, if the building has been evacuated.
6. Investigation of the incident should be made by the local police department assisted by the state fire marshall's office, if requested.

Any decision concerning the dismissal of school students and subsequent action after the above procedures have been followed, is the prerogative of the superintendent or the board of education.

Regulation
approved: 3/7/84

BROOKFIELD PUBLIC SCHOOLS
Brookfield, Connecticut