6141.322

## Instruction

**Computers**: Web Sites/Pages

The Board of Education requires the district and schools within the district to create and maintain World Wide Web sites for educational purposes. Web sites are avenues for educating, providing information, communicating and expressing creativity. Both district and individual school web sites shall be used to share information about school curriculum, and instruction, school-authorized activities, and other information relating to our schools and our mission.

The District website shall contain:

- A welcoming statement with topical links
- District news
- Upcoming events
- Faculty email login
- Faculty access to student data portal
- Parent portal

Additionally links are provided to the:

- District schools
- District office
- Board of Education
- District information
- Community connection

Individual school websites vary but all contain:

- General information
- Staff directory
- Teacher websites
- Student services
- Library/Media Center

Materials displayed on web sites are published on the Internet; therefore, the content should be of high quality and be consistent with the mission of the school system. Web sites shall follow standards for ethical behavior in regard to information and technology by showing respect for the principles of intellectual freedom, intellectual property rights and the responsible use of information and technology. Pages shall reflect an understanding that both internal and external audiences will be viewing the information.

Any pages or links representing the school district shall follow guidelines and responsibilities pertaining to content standards, student records, copyright, and technical standards which are contained in board policies and administrative regulations.

The Superintendent shall establish regulations for the construction and maintenance of school web pages.

## Instruction

**Computers**: Web Sites/Pages

(cf. 1110 – Communications with the Public)

(cf. 5125 – Student Records)

(cf. 5145.2 – Freedom of Speech/Expression)

(cf. 6145.3 – Publications)

(cf. 6161.1 – Guidelines for Evaluation/Selection of Instruction Materials)

(cf. 6162.6 – Use of copying Device, Copyrights)

(cf. 6163 – Instructional Resources for Students)

Legal Reference: Connecticut General Statutes

1-19(b)(11) Access to public records. Exempt records.

10-15b Access of parent or guardians to student's records.

10-209 Records not to be public

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations

46b-56(e) Access to Records of Minors.

Connecticut Public Records Administration Schedule V-Disposition of Education Records (Revised 1983)

Federal Family Education Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of PL 93-568, codified at 20 U.S.C. 1232g.)

Department of Education 34 C.F.R. Pat 99 (May 9, 1980 45 FR 30802 regs. Implementing FERPA enacted as part of 438 of General Educ. Provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Public Law 94-553, the Copyright Act of 1976, 17 U.S.C. 101 et.seq.

Policy Adopted: 6/20/01 BROOKFIELD PUBLIC SCHOOLS

Revised: 9/21/11 Brookfield, Connecticut