## Administration

## House Organs, Manuals, Directives, Bulletins, Announcements

For the purpose of keeping staff informed, an administrative handbook detailing the operating procedures for each of the Brookfield schools shall be developed, with copies provided to all staff. Developing and maintaining the currency of said handbook shall be an administrative responsibility of each building administrator.

The superintendent shall approve the publication of all curriculum guides, manuals, handbooks, pamphlets and similar book-type publications that are directive in nature.

Policy adopted:

4/18/84

BROOKFIELD PUBLIC SCHOOLS Brookfield, Connecticut