

Instruction

Independent Study

Guidelines for Independent Study

1. Independent Study should incorporate experiences, content, materials and/or personal resources not available through the regular program.
2. Independent Study may vary in length of time from several weeks up to a full academic year.
3. Each student will have a teacher to act as a school based mentor. This teacher can be assigned or selected.
4. Procedures, assessment and general guidance will be provided by this mentor.

Procedures

1. The student should secure an Independent Study Contract from a school guidance counselor.
2. A teacher/mentor who has background knowledge of the topic and who is willing to serve in the role should be selected by the student.
3. The student, in conjunction with the teacher/mentor, should complete the contract which includes:
  - purpose of project
  - description of project
  - how project will be undertaken
  - how project will be evaluated
4. The student will secure all necessary signatures including:
  - student signature
  - teacher/mentor signature
  - department head signature
  - counselor signature
  - parent signature

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5. The student should submit the completed Independent Study Contract to the school guidance for review and approved by the building administrator. The approved contract will be signed by the building administrator.
6. The student who receives approval for Independent Study must keep a log of time devoted to the project and is expected to fulfill all of the terms of the contract.
7. Independent Study projects intended for implementation during the summer must be approved before the end of the preceding school year.