

Non-Instructional Operations

Routes and Services

The Business Manager shall conduct studies of bus routes in order to provide the safest, shortest routes which will get all students to school in the most economical way. Routes shall be arranged in such a way as to equalize, as nearly as possible, the length of routes and bus loads and to provide for the full use of buses. Arrangements shall provide each student transportation to school within the prescribed time limits. As a guideline, bus routes shall begin no earlier than one hour before school opens and students shall not be in transit from school more than one hour.

Bus routes shall not overlap unless absolutely necessary. When more than one bus travels on an arterial highway, each bus shall be assigned a certain portion of the route and all children within this section shall ride the bus to which they are assigned. Only one bus shall cover one particular road unless overloading occurs.

Four copies of each official route shall be made two weeks prior to the opening of school. One copy shall be sent to the driver and one to the building administrator of the school. The third copy shall be kept on file in the transportation (bus company) office. The fourth copy will be on file in the business administrators' office. The official bus route shall not be extended or changed until such proposed change has been checked to determine whether it meets all rules and regulations pertaining to safety, efficiency and economy.

Students using school bus transportation may only ride their assigned bus. Exceptions may be granted when all of the following approve: 1) parents; 2) school; and 3) transportation company.

Legal Reference: Connecticut General Statutes
 10-186 Duties of local and regional board of education re school
 attendance. Hearing. Appeals to state board.
 Establishment of hearing board
 10-220 Duties of boards of education
 10-220c Transportation of children over private roads. Immunity
 from liability

Policy
 adopted: 11/18/93

BROOKFIELD PUBLIC SCHOOLS
 Brookfield, Connecticut

