

REGULATION

StudentsTruancy -Regulations

Every student shall attend school regularly. The building administrator has the authority to excuse students for absence due to illness, quarantine for contagious disease, sickness or death in the immediate family, avoidance of exposure to severe weather, compliance with established ordinances for religious instruction or observance, or for other individual reasons. A student who is excused must, however, still fulfill the school's requirement for advancement.

Physicians, psychiatrists, psychologists, dentists, and similar professional persons may request permission to have students during the school day for necessary professional work.

The Superintendent or designee may recommend that certain students be excused from school attendance for extended periods of time after studying materials submitted by the building administrator and the school staff, including a doctor's statement, a psychologist's statement, a psychiatrist's statement, or an individual educational plan, etc.

Truancy

The school administration shall make a concerted effort to prevent and remedy truancy in its early stages for students who are found to be truant. This will include:

1. Immediate notification of parents or legal guardian by phone and confirmed in writing.
2. A meeting with the principal/guidance counselor/teacher, and the parent (or other person having control) of the child who is truant within ten (10) school days after the child's fourth unexcused absence in one month or tenth unexcused absence in one school year.

Students

Truancy

3. The principal/guidance counselor shall coordinate services with and referrals of children to community agencies providing child and family services.
4. Annually notify the parent or other person having control of each child enrolled in a grade from kindergarten to eight, in writing of obligations of the parent pursuant to 10-184 of the Connecticut General Statutes.
5. Whenever a child enrolled in school in grades K-8 fails to report to school on a regularly scheduled school day and no indication has been received by school personnel that the child's parent or other person having control of the child is aware of the pupil's absence, a reasonable effort to notify, by telephone, the parent or such other person shall be made by the school personnel or volunteers under the direction of the school personnel.
6. The Superintendent shall file a written complaint pursuant to said CGS section 46b-149 for each habitual truant enrolled in the schools under his/her jurisdiction.

Student Dismissal Precautions

No student shall be excused from school prior to the end of the school day, or into any person's custody, without the approval of the building administrator and the consent of the parent or legal guardian.

Requests must be signed by the parent or guardian and include the reason, time, and date of the dismissal.

In cases of divorced or separated parents of a child, the principal shall require that a legal statement designating the custodial parent or guardian be entered in the child's personal file as a decision-making guide for a principal or designee.

Additional precautions shall be taken by the school administration appropriate to the age of students, and as needs arise.

Truancy (continued)

Student Dismissal Precautions (continued)

cf: 5112 - Ages of Attendance)
5113.1 - Permits to Work)
5114 Removal, Exclusion, Suspension and Expulsion/Due Process
5119 - Transfer/Withdrawals re leaving certificates)
5144-5131 Conduct/Discipline/Punishment
5131.1, Bus Conduct
5131.21, Violent and Aggressive Behavior
5131.5, Vandalism
5131.6, Drugs, Alcohol, Tobacco
5137, Firearms, Weapons, and Dangerous Instruments
5145.5, Sexual Harassment

Legal Reference: Connecticut General Statutes
10-184 Duties of parents
10-199 through 10-202 Attendance, truancy in general
46b-149 Family with service needs

Regulation
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BROOKFIELD PUBLIC SCHOOLS
Brookfield, Connecticut