

Brookfield Public Schools
Healthy School Start Time Committee

MINUTES

Tuesday, September 10th, 2019

4:30 PM

TSO – Curriculum Development Room

The meeting was called to order at 4:34 pm

Present: Rosa Fernandes, Jen Laden, Dr. John Barile, Laurie Moses, Lou Quinn, Lisa Whalen, and Joy Squintieri

Absent: Colette Sturm and John Pitt

- The committee approved minutes from the August 5st, 2019 meeting

New Business

1. The committee accepted the resignation of John Pitt from the committee due to work obligations. The committee agreed to not seek his replacement at this time.

Old Business

1. The committee continued its discussion on the finalization of surveys, reviewed and edited the second drafts of each of the three surveys targeted at students, parents, and staff.

Dr. John Barile will forward finalized copies of the student survey to principals at Whisconier Middle School and Brookfield High School to check for language and provide input.

Dr. John Barile, Rosa Fernandes, and Laurie Moses will work with Director of Technology, Eric Conklin on converting the surveys to a digital format.

Rosa Fernandes will seek consultation regarding finalized surveys from an expert on statistical information gathering.

Rosa Fernandes and Dr. John Barile will collaborate to formulate an introductory explanatory paragraph for each survey.

2. The committee continued its discussion of a communication strategy and agreed that finalized surveys should be shared with the entire Board of Education during its first October meeting prior to community deployment.

The meeting was adjourned at 6:01 pm