

# Absentee Count

From the Report menu **Select** Absentee Count

## Reports

Attendance	Description
Absentee	Single day period by period attendance code report.
Attendance Count	Multi-day period by period attendance code report.
Class Attendance Audit	Section specific attendance roster.
Consecutive Absences	Report detailing consecutive student absences by absence code.
Student Attendance Audit	Roster report detailing attendance codes by day.
Monthly Student Attendance Report	Twenty-day student attendance report by grade.
Attendance Summary by Grade	An aggregated attendance report for a date range and grade(s).
Year-to-Date Attendance Summary	A year-to-date aggregated attendance report by grade.
PowerTeacher Attendance	Report showing which teachers have not taken attendance.
Weekly Attendance Summary	

Complete the report settings you need.

Report Name	Attendance Count
Version	3.4
Description	Multi-day period by period attendance code report. Note: Limit the cycle days in daily mode using the first period in the period by cycle day matrix.
Comments	
Attendance Mode	Meeting
Students to Include	<input type="radio"/> The selected 0 students only <input checked="" type="radio"/> All students
Grades (leave blank for all)	<input checked="" type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12
Attendance Codes	<ul style="list-style-type: none"><li>A (Absent)</li><li>AE (Absent Excused)</li><li>AB20 (AB20)</li><li>T (Tardy Unverified)</li><li>EXP (Expulsion)</li><li>ISS (In School Suspension)</li><li>OSS (Out Of School Suspension)</li><li>H (Home Bound)</li><li>LE (Left Early)</li><li>N (Nurse)</li></ul>

You will need to select the codes you want to include in this report.

<b>Begin Date and Ending Date</b>	8/17/2009	1/13/2010
<b>Period(s) (leave blank for all)</b>	A	<input type="checkbox"/>
	0	<input type="checkbox"/>
	1	<input type="checkbox"/>
	2	<input type="checkbox"/>
	3	<input type="checkbox"/>
	4	<input type="checkbox"/>
	5	<input type="checkbox"/>
	6	<input type="checkbox"/>
	7	<input type="checkbox"/>
	8	<input type="checkbox"/>
	9	<input type="checkbox"/>
HB	<input type="checkbox"/>	
<b>Processing Options</b>	In Background Now <input type="button" value="v"/>	
<b>Specific Date/Time</b>	<input type="text"/>	@ <input type="text"/> : <input type="text"/>
<b>Data to be filled</b>	(Check checkbox on the right to save as default value) <input type="button" value="Reset All"/> <input type="button" value="v"/>	
<b>Include Dropped Classes</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Minimum Number of Total Occurrences</b>	7 <input type="text"/>	<input type="checkbox"/>
<b>Itemize by Day</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Select the date range needed. If you leave the periods blank it will pull all.

Complete the minimum number of days you want to be identified.

Select Submit.