

Brookfield Board of Education
Facilities Committee Meeting
Minutes - Wednesday, March 6, 2024

Members Present: Robert Fischetto, Stephanie Sikora, Sarah Devine. Also present were Director of Business Operations Kasey Diotte and Facilities Director Dan Caldwell.

Call to order: Meeting called to order at 6:32PM by Mrs. Diotte

Public Comment: None

Old Business

- School Dude Reports - 3 pages of requests - 8 pages of completions - Average age of the request is 8 days
- AC Project -
 - Project being Re-Spec'd
 - We are questioning whether or not to do structural work
 - We think it's unnecessary
 - Phase 2 - 7500 line item
 - Roughly 4 months for completion
- Capital projects update
 - Safety and security
 - Placing the bollards on the sidewalks at all the schools
 - 7 units at \$12,000
 - Approved already and ready to go
 - No other updates

New Business

- Overage on two capital projects in the amount of \$913 for reimbursables on BHS control system project (HS201) and \$8,000 for architectural services on BHS guidance wing roof.
 - Mr. Fischetto moved and Mrs. Sikora seconded that the committee bring a recommendation to the Board of Education to request additional funding from the Town in the amount of \$913 for capital project HS201 and \$8,000 for capital project HS 205. Motion passed unanimously.
- Bonded projects - Can be covered by other bond projects
- New hire - David Boyd - Experienced Custodian - Starting on the 18th
- Night lead at middle school might be retiring

- We will be fully staffed on the 18th
- We have long term custodian out at CLES

Miscellaneous

- Water quality at Whisconier Middle school
 - Need to provide lead service inventory on October 24th of this year
 - We don't have any lines with lead in them
 - Dan will do leg work and compile information from the state - That's nearly complete
- 2nd water issue
 - We have violations for chloride in the water
 - To remove chloride - it would require water treatment facility
 - Alternative - Connect to Aquarion water system out near the windmill
 - We will start process of getting proposal for design
 - We will provide statement of how we will fix chloride issue
 - This is about a year out - It's in year 2 of the ten year capital plan at \$618,000
- Tools for schools
 - They look for teams in the schools
 - They look for people to help identify problem areas
 - Haven't been able to get anyone to respond from the state
 - Dan was able to get in contact with a person from the state to get this program back up and running
- Maintenance
 - BHS - 2 serious leaks on top of boiler
 - Got pricing on 9-29,000 for repair
 - Dan went in and disassembled the unit and it's ready to be fixed
 - Onsite visit from engineering firm - Bryan
 - IRS inspection for rebates on construction projects over one million
 - They went to CLES
 - No feedback was given
 - CLES
 - Is winding down
 - Dan did some fine tuning with contractor during winter break
 - An ongoing thing that will continuously be monitored
 - Feb 16
 - Student at middle school with Staph infection
 - Our cleaning solutions can handle that
 - Issue came up but was quickly resolved
 - Feb 20
 - Annual fire inspections - Haven't gotten reports back yet

- We have very similar violations every year - Door jams - Power strips in classrooms - Christmas lights
 - Not expecting anything exceptional this year
 - anything drastic is taken care of on the spot
 - Fire sprinkler inspections done as well
- Feb 24
 - Replaced pole outside High school because it was hit
 - We had power shutdown that didn't interfere with any program over the weekend
- Cirma inspection
 - town structures with values of \$250,000
 - Check list thing
 - Our insurance carrier
- Local group voice for change
 - Project to remove some actions of lockers and put chargers and benches
 - Student lead project
- Need to start looking at summer cleaning and maintenance program and what it will look like
 - 4-5 weeks of flooring work needed
- Filtration system at CLES
 - Have we taken into account all the construction and the stress on the system
- Open items on the project from Joy's email
 - Ongoing issues and misunderstandings between Athletic Department and Contractor
 - These issues are in the hands of the contractor and and MBC
 - Dan spoke with project manager regarding the issues and he's going to address them

Capital Project Update:

BHS A/C project proposal:

Old Business:

School Dude reports Mr. Caldwell shared the school dude reports with the committee and explained the process of how facility requests/repairs are managed.

Miscellaneous Discussion:

None.

Adjournment: 7:29PM

Respectfully submitted

Robert Fischetto
Chair, BOE Facilities Subcommittee