

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, December 2, 2020**

**Members Present:** Joy Greenstein, Debbie Brooks, and Amy Foster. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell

**Call to order:** Meeting called to order at 6:01PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports.

**Custodial staffing update:** Mr. Caldwell reported to the committee that two vacancies have been filled and two positions remain vacant.

**BHS mouse issue update:** Mr. Caldwell reported that few mice have been caught recently. He also reported that he received the report from OSHA containing 4 recommendations which we are in the process of implementing.

**Capital project update:** Mr. Caldwell updated the committee on the status of the high school HVAC control project. He reported that Tecton is assisting with the design for bid specifications.

**New Business**

**WMS water system controls:** Mr. Caldwell reported that a controller for the well pump at WMS had to be replaced. He also reported that he would be keeping a spare controller on hand to avoid delays in making the repairs in the future.

**Miscellaneous Discussion:**

Mr. Caldwell updated the committee on the status of the water testing at WMS.

**Adjournment:** 6:26

Respectfully submitted

Kenneth J. Post  
Director of Business Operations