

Brookfield Board of Education
Facilities Committee
Minutes - Wednesday, June 1, 2022

Members Present: Joy Greenstein, and Bob Belden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, and David Hartman and Dermot Pelletier from Hillyard, Inc.

Member Absent, Sharon Butow.

Call to order: Meeting called to order at 5:34PM by Mrs. Greenstein

Public Comment: None

Old Business

CLES cleaning protocol and staffing: The committee received a presentation on a custodial staffing modeling tool from Mr. Hartman and Mr. Pelletier. The model showed that additional custodians and/or equipment will be needed when CLES is occupied. The committee discussed the modeling tool and asked Mr. Hartman and Mr. Pelletier to return at a future meeting and explain the factors leading to the conclusion that more staffing is needed.

School Dude reports: The committee reviewed the reports and had no questions.

Capital Projects update: Mr. Post, and Mr. Caldwell updated the committee on the status of the open capital projects. They reported that the RFP for the boy's locker room project was issued on May 19th, and proposals are due June 17th.

WMS Wall update: Mr. Post reported that the lowest bidder provided several alternatives, one of which had a cost of \$796,000, which is \$96,000 more than the amount appropriated. He also reported that the Board of Selectmen had approved the additional funding and the Board of Finance would be discussing the matter the following night.

Custodian Staffing Update: Mr. Post reported that Mr. Caldwell has two applicants for the vacant custodian position.

Building condition study: Mr. Post informed the committee that he and Mr. Caldwell would be working with the Purchasing Agent to issue an RFP for this service.

School security: The committee discussed security measures being taken at the schools including human behaviors and infrastructure.

New Business

None.

Miscellaneous Discussion:

The committee discussed grounds maintenance at Whisconier.

Adjournment: 6:58PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations