

Brookfield Board of Education

Finance Committee

Minutes - Regular Meeting, Monday, December 13, 2021

Members Present: Bob Belden and Rosa Fernandes. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Board of Finance member Eileen Koch, and Town Treasurer John Lucas.

Call to order: Meeting called to order at 5:33PM by Mr. Belden

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check register. Mr. Post provided responses to questions asked at the previous meeting.

November Financial Report: Mr. Post reported that he is projecting a surplus of \$110,031. He reported the change from the prior month report was due to an increase in Special Education Tuition, offset by additional savings from leaves of absence. The committee also reviewed an Emerging Issues document that will become part of the monthly Financial Report.

New Business:

WMS wall winterization: Mr. Post reported that the Town had secured a quote for \$19,985 to winterize the wall based on the engineer's specifications. The committee would like to know that the Board of Finance will cover a shortfall if the BOE pays for this out of its operating budget. The committee would like the Facilities committee to have a part in determining the final restoration project.

Miscellaneous Discussion:

Bus RFP: Mr. Post reported that the RFP was completed and the Purchasing Agent has posted it online. He will also be emailing it to the four known transportation providers in the area. Responses are due by January 14, 2022.

Old Business:

2022-2023 Operating Budget: The committee reviewed the revised ARP ESSER worksheet. The committee discussed the responses that Mr. Post provided for the questions asked by the committee and other Board members. The committee requested that Dr. Barile provide them with long range view of what they should expect of future curriculum work.

Adjournment: 6:34PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations