

Brookfield Board of Education
Finance Committee
Minutes - Monday, September 12, 2022

Members Present: Rosa Fernandes, Joy Greenstein, and Bob Belden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Board of Finance member Eileen Koch and Town Controller Marcia Marien.

Call to order: Meeting called to order at 5:32PM by Mrs. Fernandes.

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check register report and had questions about expenditures for assessments, special education transition program, video production, and grants.

Old Business:

None

New Business:

22-23 Financial update: Mr. Post reported to the committee known or probable positive and negative variances. Negative variances totaling \$869,000 include Heating Oil, Diesel Fuel, Special Education Tuition, Special Education Transportation, Teacher Turnover savings, and Health Insurance costs. Positive variances of \$350,000 include Administrator Turnover savings, Director of Instruction salary, Special Education Extended School Year program, and the Bilingual Teacher. With input from Mrs. Marien and Mrs. Koch, the committee discussed Town contingency funds and the need to meet with other Town Boards to discuss the issue. The committee also asked Dr. Barile to contact his administrative team to identify areas where they can achieve savings.

23-24 Budget calendar: The committee reviewed the draft budget calendar proposed by Mr. Post and agreed to bring it to the full Board for approval. The committee discussed the need to include the Candlewood Lake Elementary School transition, security costs, ARP ESSER transition, and the impact of the healthy start times on the 2023-2024 operating budget in their discussions.

Miscellaneous Discussion:

EFS: Dr. Barile reported that Mr. Post had successfully completed the year-end financial report (EFS) to the State.

Audit: Mrs. Marien gave the committee an update on the status of the 2021-2022 financial audit.

Adjournment: 6:16PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations