POLICY/COMMUNICATIONS SUBCOMMITTEE Wednesday, February 21, 2018 Town School Office 5:45 p.m. MINUTES

The Policy/Communications subcommittee meeting was called to order by Mrs. Fernandes at 5:46pm

Present: Rosa Fernandes, Bob Belden, Debbie Brooks, Dr. John Barile and Lisa Gramling

Planning for next series- The subcommittee discussed the next series that they will work on. They decided that the #3000 Series (Business & Non-Instructional Operations) should be next. The subcommittee divided up some of the policies and will bring their work to the next policy subcommittee meeting.

Communications- Mrs. Fernandes prepared an "elevator pitch" and major talking points of information to give to the community. She will integrate that into the budget flyer. The subcommittee discussed School Messenger and the frustration of having to download documents that are included in the message. The district is working with School Messenger to come up with better ways to attach documents. Mrs. Fernandes will be working on the budget flyer.

Without objection, Mrs. Fernandes adjourned the meeting at 6:48 pm.

Respectfully Submitted, Lisa Gramling, Board Clerk