

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, April 6, 2022**

**Members Present:** Joy Greenstein, and Sharon Butow. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post and Facilities Director Dan Caldwell. Member absent, Bob Belden.

**Call to order:** Meeting called to order at 6:00PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports and discussed equipment leaks and maintenance.

**WMS water update:** Mr. Caldwell reported that there will be another test next week. If that test is acceptable, we anticipate the State will close the issue.

**Capital Projects update:** Mr. Post, Dr. Barile and Mr. Caldwell updated the committee on the status of the open capital projects. Mr. Post reported that Tecton estimates that with the revised scope, the boys locker room project will need an additional \$263,000. The Town is investigating options to provide the additional funding. The committee discussed the status of the BHS HVAC and boys locker room projects.

**WMS Wall update:** Mr. Post reported that the lowest bidder was \$1,030,000. He also reported that the Town/BOE Purchasing Agent would be setting up a meeting with the engineer to determine if there is a way to reduce the cost.

**ARPA funding:** Mr. Post reported that the funding for the BHS Library rooftop A/C unit and the building condition study had been approved. He also reported that Mrs. Marien is reviewing the ARPA procurement requirements. Mr. Caldwell reported that there is a long lead time on HVAC equipment so there should be no expectation that this project would be completed before the end of this school year.

**Custodian Staffing Update:** Mr. Caldwell updated the committee regarding custodian staffing.

**CLES cleaning protocol and staffing:** Mr. Post reported that he and Mr. Caldwell will be meeting with Hillyard to develop staffing scenarios for the new school. These scenarios will be presented to the committee at a future meeting.

**New Business**

**Summer planning:** Mr. Caldwell reported that he has begun discussions with Parks & Recreation, Athletics, and building administration to coordinate the scheduling of activities (including summer school and ESY) and building projects in the summer.

**Miscellaneous Discussion:**

Mr. Post reported that a request for funding to repair the roof over the BHS main office had been approved by the Board of Selectmen, and would be brought to the Board of Finance next week.

**Adjournment:** 6:20 PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations