

Brookfield Board of Education
Finance Committee
Minutes - Regular Meeting, Monday, October 12, 2020

Members Present: Bob Belden, Rosa Fernandes, and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Town Controller Marcia Marien, and Board of Finance member Eileen Koch.

Call to order: Meeting called to order at 5:32PM by Mr. Belden

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check registers and had no questions.

September Financial Report: The committee reviewed the September Financial report which showed a projected variance of \$88,535 over budget, primarily due to Covid related costs. The committee discussed the individual variances that drove this projected result, and asked Mr. Post add a column to the report indicating which variances were driven by Covid expenses and savings.

Old Business:

COVID Purchases Update: Mr. Post gave the committee an updated on the status of Covid purchases. The committee asked Mr. Post to alter the format of the report to show the reader what had changed from the previous report, and why it had changed.

Special Education Costs Update: Mr. Post gave the committee an updated report showing that at this time, Special Education Outplacement Tuition is over budget by \$5,646.

Transportation Invoices: Mr. Post reported that All Star has given us a credit of \$57,040 based on our change from 182 to 177 school days. Mr. Post had discussion with All Star to inquire about additional credits. He was informed that since All Star is paying it's drivers for the Wednesday, there are no savings being realized. Mr. Post also reported that he checked with some of his counterparts in the area and none of them are getting any additional credits.

New Business:

Grant Report: The committee reviewed a grant report produced by Mrs. Marien who reported that at this time, she is not aware of any additional grants available.

Capital Plan: Mr. Post reported that the Facilities Committee had to develop an alternative capital plan and would be bringing it to the Board of Education at its next meeting.

Miscellaneous Discussion:

The committee discussed substitute costs and asked for a report at its next meeting.

Adjournment: 7:06PM

Respectfully submitted,

Kenneth J. Post

Director of Business Operations