

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Monday, March 13, 2023**

**Members Present:** Rosa Fernandes, Bob Belden and Joy Greenstein (via phone). Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Board of Finance member Eileen Koch, and Town Treasurer John Lucas (via Zoom).

**Call to order:** Meeting called to order at 5:33PM by Mrs. Fernandes

**Public Comment:** None

**Board of Education Financial Reports**

**Check Registers:** The committee reviewed the check register report.

**February Financial Report:** Mr. Post then reported that the deficit projection was \$578,296, which is \$139,698 less than the prior month's report. The most significant changes from the prior month were an increase in the estimated Excess Cost grant revenue, savings in regular transportation, partially offset by an increase in Special Education Transportation. Mr. Post also reported that heating oil and electric costs are tracking on budget.

**Old Business:**

**2023-2024 Operating Budget:** The committee discussed the process and timing of the Board of Finance deliberations on the budget.

**New Business:**

**Pay Rate Guidelines:** The committee reviewed the draft revision of the pay rate guidelines. They discussed substitute and athletic game worker pay rates and requested more information from the administration to discuss at their next meeting.

**Miscellaneous Discussion:**

None

**Adjournment:** 6:06PM

Respectfully submitted,  
Kenneth J. Post  
Director of Business Operations