

**Brookfield Board of Education**  
**Finance Committee**  
**Minutes - Regular Meeting, Monday, June 14, 2021**

**Members Present:** Bob Belden Rosa Fernandes, and Jen Laden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, and Town Treasurer John Lucas.

**Call to order:** Meeting called to order at 5:36PM by Mr. Belden

**Public Comment:** None

**Board of Education Financial Reports**

**Check Registers:** The committee reviewed the check register and discussed the dues for the American Association of School Administrators.

**April Financial Report:** The committee reviewed the May Financial report which showed a projected variance of \$51,543 over budget, primarily due to Covid related costs and Special Education Professional Services. This is a decrease of \$15,835 from the deficit reported for April. The decrease was primarily due to additional savings identified in Salaries from leaves and vacancies, Transportation, Diesel fuel, and Instructional Supplies. These were partially offset by additional costs for Substitutes, Special Education services, and cleaning services. The committee discussed transportation costs and having the transportation company identify strategies to attract drivers when there is a shortage.

**Year end closing status:** Tabled

**Old Business:**

**Special Education Update:** Mr. Post gave the committee an update potential changes in outplacement costs for the 2021-2022 school year. Mr. Post also advised the committee that Mrs. Wygonik would attend a future committee meeting and request a budget transfer from Professional Services to Paraprofessional Salaries to serve the changing needs of several students.

**New Business:** None

**Miscellaneous Discussion:** None

**Adjournment:** 5:57PM

Respectfully submitted,  
Kenneth J. Post  
Director of Business Operations