

**POLICY SUBCOMMITTEE**  
**Wednesday, June 20, 2018**  
**Brookfield High School Media Center**  
**5:45 p.m.**  
**MINUTES**

The Policy/Communications subcommittee meeting was called to order by Rosa Fernandes at 5:50 pm

**Present:** Rosa Fernandes, Bob Belden, Ken Post, Eric Conklin and Lisa Gramling

**Absent:** Debbie Brooks

**Continue Discussion of #3000 Series** – Eric Conklin gave an explanation of two new CABE policies:

3520.1- Information on Security Breach & Notification and 3520.11- Electronic Security Information to be brought to the full Board for a first reading in July.

After discussion, B. Belden moved, R. Fernandes seconded and the subcommittee voted unanimously to accept CABE's version of Policy # 3520.1, Information on Security Breach & Notification, as edited by the staff.

After discussion, B. Belden moved, R. Fernandes seconded and the subcommittee voted unanimously to accept CABE's version of Policy # 3520.11, Electronic Security Information, as edited by the staff.

The subcommittee discussed the timeline of completing the #3000 series. The first policies to be addressed are the policies that CABE recommends that Brookfield does not have, followed by policies we have in place that need to be changed. The timeline is as follows:  
Policies that CABE recommends that Brookfield does not have will be looked at by the subcommittee as those policies have been divided among the three members. The subcommittee will get those suggestions/edits to Ken Post by the end of July.

Mr. Post will look over the suggestions/edits made by the subcommittee. He will provide his input and have the policies to Mrs. Gramling in preparation for discussion at the next Policy subcommittee on September 26, 2018 at 5:00pm.

Communications Discussion- Dr. Barile and the subcommittee discussed hiring a communications person part time to handle the communications for the district. They will further look into the cost.

Adjournment was at 6:43 pm

Respectfully Submitted,

Lisa Gramling, Board Clerk