



**Brookfield Public Schools
BUSINESS OFFICE**



To: Brookfield Board of Education

December 18, 2019

From: Ken Post, Director of Business Operations

Subject: Budget Transfer Request

I am requesting the following budget transfer for the 2019-2020 Operating Budget.

Team/Curriculum Leader Salaries \$3,988

Extended Duty (\$3,988)

To account for the Middle School English/Language Arts Curriculum Leader position that was inadvertently omitted from the 2019-2020 Budget.

The sole reason for the existence of our profession is the student