

Brookfield Board of Education
Facilities Committee
Minutes - Regular Meeting, Wednesday, January 8, 2020

Members Present: Debbie Brooks, Joy Greenstein, and Amy Foster. Also present were Business and Operations Director Ken Post, Facilities Director Dan Caldwell, Technology Director Eric Conklin, Brookfield High School Principal Marc Balanda, Athletic Director Steve Baldwin, and Eddie Widofsky from Tecton Architects.

Call to order: Meeting called to order at 5:02PM by Mr. Post

Elect Committee Chair: Mr. Post asked for nominations. Mrs. Greenstein was nominated by Mrs. Brooks, seconded by Mrs. Foster. Approved 3-0.

Public Comment: None

Old Business

BHS Locker Room Update: The committee discussed the design, cost estimates, and alternatives as provided by Tecton Architects. The committee decided to table a decision on the project until its next meeting.

School Dude Reports: The committee reviewed the reports and discussed the condition of the restrooms at Brookfield High School.

Project Updates: Mr. Caldwell reported to the committee that the generator at the high school was tied in and would be commissioned the next day. He also reported that an electrical issue was discovered and he and Mr. Conklin were working on a plan to rectify it. Mr. Caldwell also reported on the status of the WMS generator bid, WMS & BHS paving, BHS HVAC controls, and the new school project utilities.

Custodian Staffing Update: Mr. Caldwell reported that the BHS Head Custodian and one WMS Night Custodian positions were still open.

Fire Inspections: Tabled

New Business

BHS Bathrooms: This topic was covered during the School Dude Report discussion.

Electric Use: Tabled.

Kone Elevator: Mr. Caldwell reported on the condition of an elevator at BHS.

Miscellaneous Discussion:

None

Adjournment: 6:12PM

Respectfully submitted

Kenneth J. Post

Director of Business Operations