

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Wednesday, December 7, 2022**

**Members Present:** Joy Greenstein and Bob Belden. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, and Facilities Director Dan Caldwell.  
Member absent: Sharon Butow

**Call to order:** Meeting called to order at 6:02PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the work order reports and discussed HVAC and the resolution of a mouse issue from a prior month. Mr. Caldwell reported that it had been resolved.

**Capital Project Update:** Dr. Barile, Mr. Caldwell, and Mr. Post updated the committee on the status of the active capital projects including the BHS HVAC project where it was reported that the system has control of almost all HVAC equipment and should be completed by the winter break. The committee also discussed the status of the WMS wall repair.

**School security:** The committee discussed the list of projects recommended by the Security Task Force. Mr. Belden motioned to authorize the administration to proceed with the projects using capital funds previously approved. Mrs. Greenstein seconded and the motion was approved unanimously.

**Water testing follow up:** Mr. Caldwell reported that he had received three more violating notices from the State. He clarified that these were for lack of testing caused by the sudden and unannounced relocation of the testing company, not for poor water quality.

**Building condition study:** Mr. Post reported that 3 responses to the RFP were received and 2 of them appeared credible. Mr. Post and Mr. Caldwell will meet with the 2 firms and make a recommendation.

**New Business**

**BHS Cafeteria:** Mr. Post reported the administration's intention to use excess funds in the food service account to pay for a redesign of the serving area in the BHS cafeteria.

**Miscellaneous Discussion:**

Since the scheduled January committee meeting conflicts with the Board of Education public hearing on January 4, 2023, the committee decided to change its meeting time that day to 5:00PM

**Adjournment:** 6:51PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations